



**DEPARTMENT OF THE NAVY**  
BASE REALIGNMENT AND CLOSURE  
PROGRAM MANAGEMENT OFFICE WEST  
33000 NIXIE WAY, BLDG 50 Suite 207  
SAN DIEGO, CA 92147

5720  
Ser BPMOW.rdc/099  
April 11, 2019

Mr. Michael Cutchin  
167 Knight Court  
San Rafael, CA 94901

Dear Mr. Cutchin:

This letter is seeking your response in order to complete your Freedom of Information Act (FOIA) request of July 11, 2018 in which you seek the following:

- All documents and reports provided from the United State Navy or any of its contractors or partners to Lennar Homes or Lennar Mare Island, LLC or any other related entity regarding environmental conditions at any and all buildings located within the former Mare Island Navy Shipyard (MINS). This includes reports related to lead based paint, asbestos, PCBs, solvents or any other contamination.

Your request was received by this office on July 12, 2018 and assigned file number DON-Navy-2018-009444. In our letter dated August 6, 2018, we identified documents publicly available via the NAVFAC online Administrative Record and provided information on how to access those records. On October 4, 2018, we notified you of additional records identified in the search and the associated fees for continued processing of your request. Also discussed in the October 4, 2018 letter were the attempts to contact you to discuss the scope of your request and the associated fees. On November 3, 2018, you notified us by email that you would like to receive 12 of the identified records and requested information on how to submit the associated fees of \$720.00. On November 9, 2018, Ms. Sarah Ann Moore provided information on how to submit the fees.

On February 5, 2019, Ms. Moore contacted you by email to inquire whether you would like to continue your request for records and to provide information on how to submit fees. You replied on February 11, 2019 indicating your interest in receiving records and that you would submit fees by the following Friday. As of the date of this letter, we have not received the required fees for continuing to process your FOIA request.

This letter serves as the final request for response from you to continue your FOIA request. If you provide notification that you would like to receive the 12 identified records and the appropriate fees within 30 calendar days from the date of this letter, we will provide the 12 identified records.

Payment should be made by check to the **Department of the Treasury**, and sent to:

5720  
Ser BPMOW.rdc/099  
April 11, 2019

Navy BRAC PMO West  
Attn: Sarah Ann Moore  
33000 Nixie Way, Building 50, Suite 207  
San Diego, CA 92147

If we do not receive a response from you with the appropriate fees within 30 calendar days from the date of this letter, we will administratively close the request file with no further action required.

Any questions concerning this matter should be directed to Ms. Sarah Ann Moore who may be contacted at [sarah.moore@navy.mil](mailto:sarah.moore@navy.mil) or 619-524-5727.

Sincerely,

A handwritten signature in black ink that reads "Alan K. Lee". The signature is written in a cursive, flowing style.

ALAN K. LEE  
Director  
Acting